

**TOWN OF ST. GERMAIN**  
**OFFICE OF THE CLERK**  
**P.O. BOX 7**  
**ST. GERMAIN, WISCONSIN 54558**  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES TOWN BOARD MEETING: February 13, 2023**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Kalisa Mortag and Ted Ritter along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center in room 4 with 17 community members. 5 community members were present via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, February 11, 2023 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Phil Monday – Concerned about \$15,000 given to BoBoen from room tax at last meeting. He thinks money could be better spent for other town needs. Does not think they generate that much room tax to be given that amount.

6. **Cemetery Sexton's Report** Have had 2 inquiries about plots, will follow up in the spring. Ted worked on the ordinance to reflect sexton changes, to be discussed later in agenda.
7. **Fire Chief's Report** Fire chief not in attendance.
8. **Discussion/Action Items:**
  - a. **Approval of payment of the bills.** Motion by Ritter to approve bills as presented; second Mortag. Discussion none. The motion passed by voice vote unanimously. Motion by Swenson to approve additional bills to Vilas County for PILT of \$6,999.25 and KSW for \$39,858.89; second Christensen. Discussion none. The motion passed by voice vote unanimously.
  - a. **Approval of past meeting minutes.** Motion by Swenson to approve January 26, 2023 minutes as presented; second Mortag. Discussion none. The motion passed by voice vote unanimously.
  - b. **Projects Update**
    1. **Peterson Road** No change, still on target to have MSA start this spring with potential of replacement in 2024.
    2. **Sixteen Road** In the queue, still waiting.
    3. **Fiber Optic - Guest speaker from Spectrum** Mark Olejniczak from Spectrum reviewed maps of where service is currently being offered. Main cables are in the ground, connecting drops to homes now. Completing about 8 miles a week. St Germain scheduled to be complete in October 2023.
    4. **Road maintenance Program** Waiting for roads to clear to get bidding and estimating done.
    5. **Fire Department High Volume Well** Public hearing February 20 at 5:30
    6. **WIFI in Town Community Park Area** Talked with Computer Success and ChoiceTel. They are talking to see if there is a plan to do together and complete this summer without causing other issues addressed in the past.
    7. **Streetlights at intersections Town Roads/State and County Highways** List received and discussed. Need to come up with criteria as determine where they are put; safety, bike, ATV and snowmobile trails, how many residents does the road serve. Board to go out and look at following intersections; Big St Germain Lake and Hwy C, Big St Germain Lake and Hwy 155, South Lost Lake Dr and Hwy 155 (at triangle), South Bay Rd and Hwy 70, Juve Rd and Hwy 155, Lolly Coogan and Hwy C. Will discuss at next meeting with potential to start the process at these intersections.
    8. **International Truck Replacement** Misunderstanding with DPW as it was thought they were pricing out a truck. That was corrected and they are now reviewing what criteria St Germain needs in a truck.
    9. **Vandervort Park Pavilion Replacement** Well to be inspected. MSA will get this completed. Original report to DNR ran at 6 gallons a minute.
    10. **Fern Ridge New Pavilion** No update
    11. **Location change for Yard Waste facility** Review of location, flat terrain. Will continue down this path to change location.

- c. **Town Facebook page** Need to expand communication through town. Discussion by the board. Kalisa to contact WTA if appropriate to have town FB page or if state has any statute regulating it. Ted will work on adding to Chapter 29.
- d. **Town Grant Program allocating room tax money to organizations.** Discussion by board. Have something in place as to how money is designated to organizations and how it is dispersed; something more of record vs this is what we do so we are doing to do it. Present list of qualifiers at another meeting. Jeanna to provide summary of last 3 years of who received/the amounts that were given out.
- e. **Review of facility use fees.** Facility fees have been the same since 2009. Recommendations to increase fees to cover current costs of facility management, cleaning bathrooms, emptying garbage, sweeping, mopping etc. Consideration of FOB being annual fee vs a one-time fee. Discussion by the board. Motion by Christensen to approve the recommended increases as presented in Appendix A – User Fees and change FOB use to an annual fee; second Ritter. Discussion none. The motion passed by voice vote unanimously.
- f. **Sales tax on facility use fees.** Reviewed with the board. June and Jeanna will work on getting this in place.
- g. **Resolution SG2023-02-01 – Restore the authority of counties to adopt shoreland zoning standards more restrictive than Administrative Code NR 115.** Discussion by board. Motion by Cooper to adopt resolution SG2023-02-01 as presented; second Mortag. Discussion none. The motion passed by voice vote unanimously.
- h. **Adopt changes to room tax ordinance.** Reviewed by treasurer. Discussion by board. Motion by Ritter to approve change to room tax ordinance subject to public review and comment; second Cooper. Discussion none. The motion passed by voice vote unanimously.
- i. **DPW Superintendent personal expense reimbursement.** Discussion on determination of expenses covered for DPW Superintendent to attend National Farm and Machinery Show. Motion by Christensen to approve trip for DPW superintendent to National Farm and Machinery Show in Kentucky to include expenses and wages; second Cooper. Discussion none. The motion passed by voice vote unanimously.
- j. **Adopt changes to cemetery ordinance, Chapter 18, and appendix A of Chapter 18.** Discussion by board. Motion by Mortag to approve changes to Chapter 18 and appendix A of chapter 18 as presented including change as discussed subject to public review and comment; second Cooper. Discussion none. The motion passed by voice vote unanimously.
- k. **Authorize DPW to order and post, “No Trail Access” signs for residential areas where there is no access to snowmobile trails.** Snowmobiles riding in residential areas where there are no trails. Discussion by the board. Motion by Cooper to table; second Swenson. Discussion none. The motion passed by voice vote unanimously.

9. **Department of Public Works – The Board will hear a report from Brian Cooper concerning the department.** Done chipping, hauling chips out of there and should be done in 2-3 days. Will be in contact with BoBoen when trail is open.

10. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes to discuss the Golf Course Pro Shop lease. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** Closed session not needed.

11. **Adjourn** Mr Christensen adjourned the meeting at 9:25 pm

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<hr/> Chairman	<hr/> Supervisor	<hr/> Supervisor
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